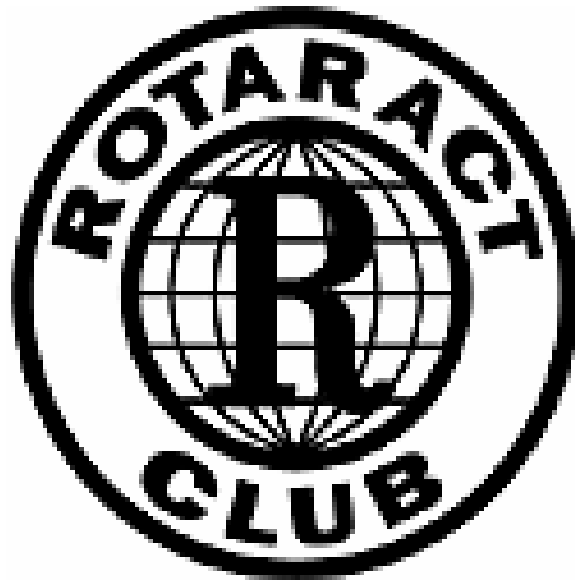


The Rotaract Club of
The University of
Louisville



New Member
Information Packet



Rotaract Club of the University of Louisville

Sponsored by the Rotary Clubs of Louisville

Dear Student,

Welcome to the Rotaract Club of the University of Louisville! We are very excited to have you as a part of our club, and as a part of the worldwide family of Rotaract and Rotary International. By joining Rotaract, you are proving your commitment to “service above self.”

This packet has been assembled to help answer any questions you might have about our organization. Enclosed you will find a copy of our club constitution and bylaws and information sheets on Rotaract and our “units” policy. Feel free to look over this information and contact any of the officers if you have any questions, or contact us at UofLRotaract@gmail.com.

We are looking forward to another great year with Rotaract, and we are glad to have you along!

Sincerely,

The Rotaract Executive Board



Learn About Rotaract

What is Rotaract?

Rotaract is a Rotary-sponsored service club for young men and women. Rotaract clubs are usually community-based or university-based and are sponsored by a local Rotary club making them true "partners in service" and key members of the Rotary family.

Through the Rotaract program, young adults not only augment their knowledge and skills, but they also address the physical and social needs of their communities while promoting international understanding and peace through a framework of friendship and service.

All Rotaract efforts begin at the local grassroots level and all Rotaract clubs have access to the many resources of Rotary International and The Rotary Foundation.

As one of the most significant and fastest-growing programs of Rotary service, with more than 7,600 Rotaract clubs in some 158 countries, Rotaract has become a worldwide phenomenon.

What is Rotary International?

Rotary is a worldwide organization of business and professional leaders that provides humanitarian service, encourages high ethical standards in all vocations, and helps build goodwill and peace in the world. Approximately 1.2 million Rotarians belong to more than 31,000 Rotary clubs located in 167 countries.

History of Rotaract

Rotaract, Rotary International's service club program for young adults, was officially inaugurated during January 1968 under RI President Luther Hodges. On March 13, 1968, the Rotaract Club of the University of North Carolina, sponsored by the Rotary Club of North Charlotte, North Carolina, USA, was the first Rotaract club to receive its official charter. Although this club is recognized as the first Rotaract club, Rotarians have been sponsoring similar organizations for young adults since the early 1920s.

Perhaps the greatest impetus for the creation of the Rotaract program came from Rotary's youth service club for secondary school students, Interact clubs. Established in 1962, the Interact program enjoyed immediate success. However, since membership was only open to students in secondary schools, graduated Interactors and Rotarians were soon looking for ways to extend their relationship. Several proposals were brought before the RI Board of Directors to allow membership in Interact clubs to extend for a few years after graduation. Instead of extending the age requirements for Interact, the Board decided to study the feasibility of creating a new service club program for young adults at the university and young professional level.

The decision to adopt the Rotaract program came at a time when student protests worldwide were of growing concern to Rotarians. The Rotaract program was adopted not only as means of keeping former Interactors within the Rotary family, but as a means of channeling the energies of young adults into positive activities that could benefit their communities.

A special committee was convened to design the new service club program for young adults during 1966. After polling students at the University of Houston, Texas, USA, the committee decided that "Rotaract" would be the best name for the program — **a combination of the words "Rotary" and "action."** The committee also decided that young women should be allowed to join on equal standing with male members.

Several developments in the early 1990s helped strengthen the Rotaract movement. In February 1991, the first Rotaract club in Eastern Europe was chartered in Budapest, Hungary, with the help of Austrian Rotaractors. Ties with Eastern Europe were further strengthened when the same Austrian Rotaractors helped charter the Rotaract Club of Prague in what was then Czechoslovakia later in 1991. In March 1992, the RI Board established World Rotaract Week, which is celebrated annually during the week of 13 March to commemorate the chartering of the first Rotaract club.



Learn About The Rotaract Club of The University of Louisville

Contact us at UofLRotaract@gmail.com

Our Mission

“Our mission is to provide an opportunity for us to enhance the knowledge and skills that will assist us in personal development, to address the physical and social needs of our communities, and to promote better relations between all people, worldwide through a framework of friendship.”

Our Goals

- To develop professional and leadership skills.
- To emphasize respect for the rights of others, based on recognition of the worth of each individual.
- To recognize the dignity and value of all useful occupations as opportunities to serve.
- To recognize, practice, and promote ethical standards as leadership qualities and vocational responsibilities.
- To develop knowledge and understanding of the needs, problems, and opportunities in the community and worldwide.
- To provide opportunities for personal and group activities that serve the community and promote international understanding and goodwill towards all people

What Do We Do?

We participate in a variety of community and international service projects, as well as leadership and professional development. A few past **community service** projects of the Rotaract Club of UofL have included tutoring area students, working with Habitat for Humanity, serving meals to the homeless, and recycling. We also work with area Rotary Clubs on their various community projects such as bell ringing for the Salvation Army.

Our **international service** is led by our involvement with the U of L International Service Learning program which gives students the opportunity to perform service abroad during spring break.

By working with area Rotary Clubs, you have **professional development** opportunities through meet and networking with Louisville Rotarians. Many Rotarians are the business and civic leaders of our community.

Take advantage of **leadership development** opportunities for volunteering for committees. We have various committees such as fundraising, public relations, community service, and much more. In the spring of each year we hold elections for executive board positions for the following year. You also have the opportunity to serve as a district representative to the District Rotaract Committee.

When Do We Meet?

Regular meetings are every other Tuesday at Noon in the SAC Room W303A. Visit our website for an up-to-date schedule of meetings.

Meet Our Executive Board

Feel free to contact any of the officers with questions.

President- Medina del Castillo, msdelc01@netmail.louisville.edu

Vice President- Eric DeLodder, deload60@gmail.com

Secretary- LaChelle Copeland, lncope02@louisville.edu

Treasurer- Daniel Hughes, razzrat1@aol.com

Historian- Mary Kathryn Cash, mkcash@gmail.com

Web Designer- Brian Olberz, bdqolberz@aol.com

Public Relations Director- Stephanie Olds, slolds01@louisville.edu

Community Service Director- Brittney Ridge, brrridg01@louisville.edu

Sergeant-at-Arms- Chris Cunningham, c.patrick.cunningham@louisville.edu

Past President- Matt Hanka, mhanka@yahoo.com

Co-Advisor- Dr. Bernie Strenecky, bernies@louisville.edu

Co-Advisor- Dr. Henry Cunningham- henry.cunningham@louisville.edu

How Much Does it Cost?

Dues for the Rotaract Club of UofL are \$20.00 per academic year. In addition, you may also purchase a club t-shirt for \$5.00. Please see the treasurer to pay dues or purchase a t-shirt.

The District

Rotary International is organized by geographical districts. We are a part of District 6710. Each district is headed by a Rotarian called the District Governor. On the district level, Rotaract is led by a committee of Rotarians and a committee of Rotaract members from all clubs. The committee is headed by a Rotaractor who serves as the District Rotaract Representative. Currently, there are other Rotaract Clubs in District 6710 at Murray State University, Kentucky State University, Lindsey Wilson College, and Bellarmine University.

Conferences

Rotaract offers the opportunity to attend international conferences to network and meet other Rotaractors from all parts of the world. Each year Rotary International holds an annual convention somewhere in the world. A Rotaract Preconvention Meeting precedes this annual meeting. We are not always able to attend the preconvention meetings since they are sometime held on the other side of the world.

Each summer members of our Rotaract Club attend the USCC Conference for the United States, Canada, and Caribbean. The USA, Canada, and Caribbean make up a network of Rotaract Clubs called a Multi-District Information Organization, or MDIO. **The next USCC conference will be July 19-23, 2006 in Los Angeles, CA. At this conference, we plan to submit a bid to host the 2007 USCC conference right here in Louisville!**

Within District 6710, there are also local conferences. Each fall there is a District Rotaract Conference hosted by a Rotaract Club. There is also a Rotary District Conference each spring. **This year's District Rotary Conference will be held in Louisville April 28-29.**

Websites

Visit our website at www.louisville.edu/rso/Rotaract

Other Rotaract websites:

www.rotaract.org

www.murrayrotaracthub.com

<http://groups.yahoo.com/group/rotaractnet/>

**Rotaract Club of the University of Louisville
Louisville, Kentucky, USA**

MISSION STATEMENT

“Our mission is to provide an opportunity for us to enhance the knowledge and skills that will assist us in personal development, to address the physical and social needs of our communities, and to promote better relations between all people, worldwide through a framework of friendship.”

Beneficiaries: The Rotaract club of the University of Louisville accomplishes its mission by serving (a) local communities; (b) international communities; (c) UofL students; (d) UofL faculty; (e) local postsecondary institutions; (f) local secondary schools; (g) local Rotary clubs; (h) other local, regional, and national universities; and (i) local businesses.

Purpose: The purposes of the Rotaract Club of the University of Louisville are (a) to develop professional and leadership skills in students; (b) to emphasize respect for the rights of others, based on recognition of the worth of each individual; (c) to recognize the dignity and value of all useful occupations as opportunities to serve; (d) to recognize, practice and promote ethical standard as leadership qualities and vocational responsibilities; (e) to develop knowledge and understanding of the needs and opportunities in the community and worldwide; (f) to provide opportunities for personal and group activities to serve the community and promote international understanding and goodwill to all people.

Services: U of L Metro Rotaract provides the following services to its members: (a) opportunities for service-learning experiences; (b) professional development opportunities for developing leadership skills; and (c) opportunities for developing cross-cultural skills. U of L Metro Rotaract serves local communities by assessing the needs and implementing projects aimed at fulfilling these needs. U of L Metro Rotaract serves international communities by implementing projects aimed at improving lives and promoting international understanding and peace. U of L Metro Rotaract serves local Rotary clubs by offering assistance with Rotary projects and by providing opportunities for recruitment of future Rotarians. U of L Metro Rotaract serves local and other US secondary and postsecondary institutions by providing expertise in service learning and professional development. U of L Metro Rotaract serves local businesses by providing opportunities for joint projects and staffing.

Delivery of Services: UofL Metro Rotaract serves through recruitment of active members; use of faculty and community advisement; effective leadership; effective fundraising for implementation of projects; effective communication among club members and with important constituents; participation in national and international Rotaract conferences; and communication with other Rotaract members, domestically and abroad.

Operating Philosophy: The Rotaract Club of the University of Louisville's operating philosophy is to provide local and international service under strong student leadership to promote international understanding and improve the lives of communities worldwide.

Constitution of the Rotaract Club of the University of Louisville
Adopted 2002
Revised- July 29, 2004

Article I- Name

The name of this organization shall be the Rotaract Club of the University of Louisville, and is a registered student organization of the Division of Student Affairs at the University of Louisville.

Article II- Purpose and Goals

The purpose of the Rotaract Club of the University of Louisville is to provide an opportunity for young men and women to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship.

The goals of UofL Metro Rotaract are:

1. To develop professional and leadership skills.
2. To emphasize respect for the rights of others, based on recognition of the worth of each individual.
3. To recognize the dignity and value of all useful occupations as opportunities to serve.
4. To recognize, practice, and promote ethical standards as leadership qualities and vocational responsibilities.
5. To develop knowledge and understanding of the needs, problems, and opportunities in the community and worldwide.
6. To provide opportunities for personal and group activities that serve the community and promote international understanding and goodwill towards all people.

Article III- Sponsorship

1. The sponsors of UofL Metro Rotaract are the Rotary clubs of Louisville, which shall provide guidance and support to the Rotaract club. The continued well-being of this club shall depend on the continued active personal participation of all the sponsoring Rotary clubs.
2. The basis of organization shall be the University of Louisville community.
3. This club is a non-political, non-sectarian organization.

4. In the event that the sponsoring Rotary clubs are terminated, the governor of the Rotary district will install another sponsoring Rotary club

Article IV- Membership

1. Any member of the University of Louisville community of good character and leadership potential shall be eligible for general membership in this club.
2. All members shall be expected to attend no less than sixty per cent (60%) of the club's regularly scheduled meetings and participate in club functions. Meeting these requirements will put each member of the club in good standing. Excessive unexcused absence from club functions will remove the member from being in good standing, and possible expulsion from the club.
3. A two-thirds vote of all members shall be required to expel any member. No member shall be expelled without being given the opportunity to address the whole club.
4. Any member may resign his or her membership at any time.
5. Any member of the faculty or administration of the University of Louisville shall be welcome at all general meetings of the club.
6. Any member of any Rotary club shall be welcome as a guest at all general meetings of this club.

Article V- Meetings

1. The club shall meet not less than twice per month, as provided in the by-laws, at a time and place suited to the convenience of the members.
2. The Executive Committee shall meet as provided in the by-laws.
3. Meeting of the club and of the Executive Committee may be canceled during holiday or vacation periods at the discretion of the Executive committee.

Article VI- Governing Body

1. The officers of the club shall have a president, vice-president, secretary, treasurer, historian, past-president, and president-elect, and such additional officer(s) as provided in the by-laws.
2. The governing body of this shall be the executive committee composed of the president, president-elect, vice-president, secretary, treasurer, all of whom to be elected from among the members in good standing. All decisions, policies, and actions of the executive committee shall be subject to the rules and regulations of the University of Louisville.

3. Election of officers shall be held annually prior to May 1. Any club member may be considered for office on the nomination of any other member. Any candidate shall have the privilege of requesting a secret ballot. Details of the election process shall be set forth in the by-laws.
4. All incoming Rotaract club officers, directors, and committee chairmen shall be provided with leadership training from the district Rotaract committee, in conjunction with the RI District Rotaract committee.

Article VII- Advisors

1. A member of the University of Louisville faculty shall be the faculty advisor to this club. This advisor is to be appointed by the Vice-President for Student Affairs. The advisor is to counsel and advise the officers of the club for the good of the entire membership.
2. A member of the sponsoring Rotary clubs shall be the community advisor to this club. This advisor serves as a liaison between the sponsoring Rotary clubs and the UofL Metro Rotaract club.
3. The immediate past-president and past-presidents of UofL Metro Rotaract are given the role of advisor to the club following their tenure as president.

Article VIII- Activities and Projects

1. Within the limits prescribed in Section 1 of Article III, this club shall be responsible for planning, organizing, financing, and conducting its own activities and shall be responsible for supplying money, labor, and creative imagination necessary thereto, except in the case of joint projects or activities undertaken in cooperation with other organizations, where such responsibility shall be shared with such other organization(s).
2. This club shall undertake, among its activities, at least two major services projects annually. One project should focus on service to the community and the other project should promote international understanding, and each shall involve all or most of the members of the club.
3. This club shall provide for a professional development program for its members.
4. It is the responsibility of the club to raise the funds necessary to carry out its program. It shall not solicit or accept more than occasional or incidental financial assistance from the sponsoring Rotary clubs, nor shall it make general solicitation from Rotary clubs other than its sponsoring Rotary club or from other Rotaract clubs, nor shall it solicit financial assistance from individuals, businesses, or organizations in the community without giving something of value in return. All funds raised for service projects must be expended for that purpose.

Article IX- Club Committees

1. There shall be provided in the by-laws of this club the following standing committees: membership and public relations committee, club service, community service, and international service.
2. The president, with the approval of the board, may appoint such special committees, as he or she may deem necessary, citing their duties at the time of the appointment. All such special committees shall lapse upon completion of their duties, upon discharge by the appointing president, or at the end of his or her term of office, whichever comes first.

Article X- Acceptance of Constitution and By-laws

Every member of the club, by accepting membership of the club, thereby accepts the principles of Rotaract as expressed in its purposes and goals and agrees to comply with the constitution and by-laws of this club, and on these conditions alone is entitled to the privileges of the club. No member shall be absolved from the observance of the constitution and by-laws on the plea that a copy of them has not been received.

Article XI- Rotaract Emblem

The Rotaract emblem shall be preserved for the exclusive use and benefit of Rotaract club members. Each member of this club shall be entitled to wear or otherwise display the Rotaract emblem in a dignified and appropriate manner during the period of membership. Such entitlement shall be relinquished upon termination of membership or termination of this club.

Article XII- Amendments

This constitution shall be considered in effect for this organization upon the vote of no less than two-thirds of the members in good standing. Any amendment to this constitution shall require the vote of no less than two thirds of the members in good standing.

All activities of this club shall be subject to the regulations of the University of Louisville and the laws of the Commonwealth of Kentucky.

Rotaract Club of the University Louisville By-Laws

Article I- Elections

1. Election for the offices of president, president-elect, vice-president, secretary, treasurer, historian, and directors shall be held annually prior to the end of the school year, around May 1.
2. Nomination of officers shall be made in writing. Candidates shall be voted upon at the regular meeting following the meeting at which nominations are made. Voting shall take place by secret ballot. Those candidates receiving a majority of the vote of the members present and in good standing shall be elected.

Article II- Duties of Officers

1. **President** – The president shall preside over all regular and special meetings of the club and the board of directors. He or she shall maintain club operations and develop a yearly plan for the club. He or she shall appoint all standing and special committees. In the event of a vacancy on the executive committee, he or she shall fill such vacancy by appointments until the next regular election of the club, with the approval of the executive committee. He or she shall be an *ex officio* member of all committees. He or she shall maintain communication with the Rotary sponsor clubs and the District Rotaract Representative to ensure they are continually informed of all actions taken by the club.
2. **Vice-President**- The vice-president shall succeed to the office of president in the event of removal of the latter for whatever cause, and, in the absence of the president, shall preside at all meetings of the club and of the executive committee. The vice-president will be responsible for administering and managing the “Attach Yourself” program.
3. **Secretary**- The secretary shall maintain all club records. He or she shall keep minutes of all the meetings of the general club body and the executive committee, assist the president and officers in corresponding with various constituents, and ensuring timely update of the club website.
4. **Treasurer**. The treasurer shall have custody of all club funds and maintain all necessary records and deposits, at a bank approved by the Executive committee. He or she shall work with the president to develop a budget, collect dues and all funds raised by the club, pay the club’s bill and reimbursements for club expenses, report on the club’s financial status at each meeting of the club, and shall hold all records available for inspection by any club member. All disbursements of funds shall be administered by check.
5. **President-elect**- The president and executive board shall choose a nominee to be president no later than March 1 of the preceding year. He or she shall be in good standing and will be elected from the full body of the club.

6. **Historian**- The historian shall be the primary recorder of the club's history by taking photos of all club events and serving on the executive committee. In addition, the historian is the keeper of all units accumulated by the club members.
7. **Sergeant-At-Arms**- The sergeant-at-arms shall maintain order at the meetings, organize meeting logistics, and perform any other duties as assigned by the president of the club.

Article III- Meetings

1. Meetings of the club shall not be less than twice a month, and the executive committee not less than once a month, at a time and place suited to the convenience of the membership.
2. A majority of the members in good standing shall constitute a quorum at any regular or special meeting of the club. Any four members of the executive committee, one of whom must be the president or vice-president, shall constitute a quorum at any meeting of the executive board.

Article IV- Dues

1. The admission for the new members shall be \$20 annually per member.
2. All dues must be paid before a member will be considered in good standing

Article V- Committees

The president, with the approval of the Executive committee, shall appoint the following standing committees.

1. **Membership and Public Relations.** This committee shall be responsible for recruiting new members, attendance, and public relations.
2. **International Service.** This committee shall be charged with the primary responsibility of enhancing knowledge and understanding of worldwide needs, problems, and opportunities and developing activities to give service for promoting international understanding and goodwill towards all people.
3. **Community Service.** This committee shall have responsibility for enhancing knowledge and understanding of community needs, problems, and opportunities and for formulating and developing appropriate activities for serving the community (including the university community).

The international service and community service committees shall each have the duty of initiating and planning one major activity in its field each year which shall involve all or most of the club membership.

Article VI- Attendance of Club Functions

All club members committing to club functions are expected to perform their duties in a timely and responsible manner. If such as member is not able to attend the service event, he or she may be excused from it only if he or she notifies the project leader at least 24 hours prior to the event, unless notification is not possible due to outstanding reasons

Article VII- UNITS

1. **Purpose-** Units shall be used as a means to evenly and fairly distribute money collected by the Louisville Metro Rotaract club. Members earn units to raise funds for the annual International Service Learning trip to Belize, or for the United States, Caribbean, and Canadian International conference.
2. **Time Frame for Accumulation-** The period to accumulate units shall be from March 1st of the current year, to the last day of February of the following year. These dates may change if deemed necessary by the Executive Committee.
3. **Eligibility**
 - A. Only those members in good standing shall be eligible for units.
 - B. Units will not be assigned until after the event has taken place, unless prior authorization is given from the Executive Committee.
4. **Unit Values**
 - A. Regular Activities

a. General Body Meetings:	.5
b. Executive Committee Meetings:	.5
c. Rotary Meetings:	1
d. Community Service projects:	1/hour
e. Executive Work:	1/hour
f. Special Assignments:	1/hour
 - B. Other Activities
 - a. The Executive Committee shall be responsible for creating or naming other unit-worthy activities.
 - b. The President shall be authorized to name an activity “unit-worthy” only if a quorum of the Executive Committee is unable to take such action.
 - c. All activities granted unit-worthy must be made public and open to the general body. *The exception to this shall be specific projects or activities deemed as “executive work” by the Executive Committee and faculty advisors.
 - d. Executive Committee members shall receive units for any Rotaract related work they perform.

5. Unit Submission- Units should be submitted electronically via email to the Unit Manager by the 10th of every month. Units not submitted electronically will **not** be accepted. You should send the following information in your email:

1. Name of event or service
2. Date of event or service
3. Time spent at the event or service

6. Unit Calculation

Belize Trip

A. Funds for the Belize trip shall come from sponsoring Rotary clubs in District 6710, the printer cartridge project, the annual ISLP auction, and any other sources deemed appropriate by the Executive Committee.

B. As the Belize trip approaches, the Executive Committee will set a final date for unit accumulation. Once this date arrives, the Unit Manager will begin the following process for calculating the value of each unit:

- i. Collect the remaining account balance for the Belize trip of every active Rotaract member (R).
- ii. Take all of the units accumulated by each member and add them together = T1.
- iii. Take the total amount of money fund-raised for the Belize trip (M) and divide it by T1.
- iv. Multiply T1 by the number of units each member has U.
- v. If the value of R is less than $T1 * U$, then disburse the amount of money equivalent to R to that member.
- vi. Subtract the number of units for that particular member from T1, and then subtract R from M.
- vii. Begin the process again with the next member. As members' balances are paid off, the value of the unit will increase until all of the money has been disbursed.

C. The Unit Manager will then meet with the Executive Committee as a whole to review and finalize the calculated results.

USCC Conference- Funds for the USCC conference shall come from District 6710 and any other sources deemed appropriate by the Executive Committee. Funding amounts may change from year-to-year.

All club members are responsible for recording their own time units as it pertains to community service. The historian of the club will be responsible for keeping track of the accumulated units.

Article VIII- Amendments

1. These by-laws may be amended by majority vote of the members in good standing at any regular or special meeting of the club at which a quorum is present, provided notice of intention to call such as vote is given at least fourteen days prior to the vote, and a quorum is present, and provided such amendment is approved by the Division of Student Life of the University of Louisville.
2. The aforementioned by-laws shall not contravene any provision of the Constitution of the Rotaract Club of the University of Louisville.

Rotaract Club of the University of Louisville "UNITS"

What are units?

Units are the credit you receive for participating in activities with the Rotaract Club. We use units to determine if a member has participated in 60% of activities to be considered "a member in good standing." Units can also help you participate in two exciting opportunities.

Every year members in the Rotaract Club of UofL participate in an international service learning project in Belize, Central America and the United States, Canada, and Caribbean (USCC) Rotaract Conference. Funds for the trips are raised through various means throughout the year by Rotaract members and distributed to those who wish to participate. In an effort to distribute those funds fairly and equitably amongst the people who have served the community through Rotaract, we assign "units" to members for their service.

The number of units members receive varies based on the type of event, work, or activity in which members participate. Specific unit amounts can be found in the by-laws of Rotaract. As the deadline for each trip approaches, the Executive Committee will set a final date for unit accumulation. Once that date arrives, the Unit Manager will calculate the value of each unit, meet with the Executive Committee, and then divide the money that was collected accordingly. Specific details on unit calculation can also be found in the by-laws.

Who can earn them?

Only those members who are in **good standing** are eligible to earn units. To be in good standing, your dues must be paid in full and you must have attended 60% of Rotaract activities.

How do I submit them?

Units should be submitted electronically to the Unit Manager, Mary Kathryn Cash at uoflrotaract@gmail.com, by the 10th of every month. Units not submitted electronically will **not** be accepted. You should send the following information in your email:

1. Name of event or service
2. Date of event or service
3. Time spent at the event or service

Example: *Pegasus Parade, April 30, 2004, 4 hours*

What if I do not "use" my units?

All units *must* be used in the year in which they were accumulated according to the Rotaract bylaws, and can not be transferred into another year. Units are non-transferable, and may not be given to anyone else. Do not worry if you aren't participating in either of the trips. Units are simply how we keep track of your activity within the club!